

Qualification title: OAL Level 3 Award in Delivering Improved Driving Skills

Qualification number (QN): 610/0138/7

Qualification Specification

1. Qualification purpose

This qualification has been designed to introduce learners to training and assessing in the driver training industry. It is for those who wish to train existing drivers to improve their driving skills and drive in a safer manner using safe and economic techniques.

It will cover the principles of training and assessing, safer driving and planning and delivering a training session.

2. Qualification coverage

On achievement of this qualification, learners will have gained the knowledge and skills to progress into a career as a driver trainer within industry. Candidates will be able to train others, who already hold a valid driving licence, to improve their driving skills, to be a safer driver and to drive according to safe and economical principles in an appropriate vehicle that they themselves are qualified to drive; i.e., LGV. Learners undertaking this qualification will gain both knowledge of training practices and practical training.

3. Objective

The objective of this qualification is supporting a role in the workplace.

4. Who is this qualification for?

This qualification is designed to develop the skills of a driver with a license to drive a car, van or LGV, so that they can train and assess other drivers of cars, vans or LGV vehicles to drive in a safer manner using the eco-safe principles.

5. Entry requirements

There are a range of requirements that candidates must have before being accepted onto a course leading to this qualification:

- Age:19+

- Must hold a full, current and valid driving licence for their chosen vehicle category e. g: C1, C or C+E licence – for a minimum of 3 years.
- No recorded blameworthy incidents in previous 2 years.
- Valid photo ID (this can be their photo driving licence).
- Access to a roadworthy and insured vehicle.

6. Progression

This qualification will support progression of learners to:

- increased responsibility or promotion opportunities in work
- gain a certification to demonstrate their skills

Learners may also wish to progress to further qualifications such as: OAL Level 3 Award in Assessing Vocational Achievement, OAL Level 3 Diploma in Learning and Development Practice or the Level 3 Award in Education and Training.

7. Regulatory information

Regulated by:	Ofqual
Countries offered in:	England
Subject/sector areas	13.1 - Teaching and lecturing
Qualification operational start date	29/11/21
Qualification review date:	31/07/24
Applicable age ranges (years):	19+

8. Assessment methods

This qualification is assessed using the following assessment methods:

- Portfolio of evidence
- Practical Demonstration.

9. Grading

This qualification is not graded; learners who successfully complete the learning outcomes and assessment criteria in all units will achieve a pass

10. Qualification structure

This qualification consists of three mandatory units:

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Qualification number (QN): 610/0138/7 Total Qualification Time (TQT):49

Total qualification credits: 5 Guided Learning Hours (GLH): 28

Learners must achieve 5 credits from the three mandatory units.

Unit number	Title	Level	Credit	GLH	TQT
H/650/0658	Principles of Training and Assessment in Driver Training	3	2	8	23
J/650/0659	Safe and Economical Driving Skills	2	1	4	6
M/650/0660	Plan and Deliver a Driving Training Session	3	2	16	20

11. Units

Unit Title	Learning outcomes
Principles of Training and Assessment in Driver Training	1. Understand the roles and responsibilities of trainers in the driver training industry.
	2. Understand coaching techniques
	3. Understand the roles and responsibilities of assessors in the driver training industry
Safe and Economical Driving Skills	1. Understand the concepts of safe and economical driving.
	2. Use safe and economical techniques when driving.
	3. Carry out a range of manoeuvres in vehicle.
	4. Carry out a commentary drive
Plan and deliver a driving training session	1. Plan a safe and economical driver training session.
	2. Plan assessment for the driver training session
	3. Deliver safe and economical driver training session.
	4. Assess trainee’s safe and economical driving.
	5. Review own performance

12. Qualification support

This qualification has been developed in conjunction with Road Risk Reduction Training.

13. Further information

Further information is available from our website <http://www.oawards.co.uk> or from customer services customerservice@oawards.co.uk.

Registered centres: The qualification handbook, which contains additional information about this qualification, and assessment documentation is available from our on line portal.

Website: <http://www.oawards.co.uk>

You can also contact OAL directly at:

Occupational Awards Ltd, The Catalyst, Baird Lane, Heslington, York YO10 5GA

Tel: 01904 236 483

Email: customerservice@oawards.co.uk

14. Qualification achievement

This qualification is made up of 3 mandatory units of assessment. All units are allocated a credit value which provides an indication of the size of the units in terms of total qualification time (TQT), 1 credit = 10 TQT.

All units been assigned Total Qualification Time (TQT) and Guided Learning Hours (GLH):

GLH is the average estimated time that a learner will spend under the direct supervision of the tutor /trainer and includes invigilated and practical assessments.

TQT is: the average time a learner will spend carrying out unsupervised leaning activities such as assignments, course work etc. **PLUS** the GLH.

The units set out what learners need to know and need to do to perform effectively in the work of a LGV Driver trainer/assessor. These are described in Learning Outcomes in units of assessment. The Learning Outcomes are defined by Assessment Criteria and these criteria must be assessed successfully for a learner to achieve each unit.

Achievement of the required 5 credits in the mandatory group of units will mean the qualification has been completed and will be subject to approval of a claim for certification. OAL will issue a certificate complete with the learner's name, the qualification title, the credits achieved, and the grade awarded.

Centres must ensure they understand all qualification requirements prior to the registration of learners and prior to carrying out assessment of learners. Assessment of learners must not take place prior to the registration date of the learner with OAL. Centres must retain copies of learner's assessment records for at least three years after certification. Registration and certification fees may be subject to change. Centres should be fully aware of registration and certification end dates to ensure learners are not disadvantaged.

15. Assessment

The qualification must be assessed using the following assessment methods:

- Portfolio of evidence
- Practical Demonstration.

Unit 1:

This is a knowledge based unit and will be assessed through a portfolio of evidence/ assignment/ project compiled by the learner.

Unit 2:

This is a practical unit where the learner will be assessed on their driving skills in a suitable vehicle. Assessment is by practical demonstration.

Unit 3:

This unit will be assessed by a combination of portfolio of evidence (consisting of the learner's session plan and assessment plan) and practical demonstration (delivery of the session and assessing their trainee).

Learners are required to achieve all learning outcomes and assessment criteria within the three units of assessment. Assessment will involve observation of learner performance, including a final observed assessment, where the candidate will conduct a driver training session and practical assessment of their trainee.

Assessment documentation for each of the three units is available to download, centres may use these to map and record the evidence. For the practical demonstration elements it is good practice, that in addition to written observation records, some of the evidence is also to be in audio or video format.

External quality assurance of assessment and internal quality assurance within approved centres is provided by OAL, all documentation must be retained for external quality assurance purposes. .