Qualification title: OAL Level 4 Award in External Quality Assurance of Assessment

Qualification number (QN): 603/3258/X

1 Qualification Specification

1.1 Qualification purpose

This qualification is designed to develop and assess the competent performance of those who externally quality assure assessment, so they have the necessary skills, knowledge and understanding to work effectively in the quality assurance of assessment of vocational qualifications.

On achievement of the qualification learners will have developed the competence to perform consistently and reliably, to meet the regulatory requirements of valid external quality assurance of assessment in their work role.

1.2 Qualification Objective

Qualification objective is supporting a role in the workplace.

1.3 Who is this qualification for?

This qualification is designed primarily for External Quality Assurers (previously known as External Verifiers) who are involved in the quality assurance of vocational assessment processes and practice. They work in Awarding Organisation's approved centres often located within colleges, universities, learning providers or businesses. They may also work for organisations that provide external quality assurance of end-point assessment for apprenticeship standards.

1.4 Entry requirements

There are no formal entry requirements for learners selecting this qualification. However, the achievement of a level 3 qualification in assessment practice may be an advantage to some learners. Organisations providing training and assessment for External Quality Assurers must ensure that learners have the potential and opportunity to achieve the qualification successfully. This qualification is not approved for use by learners under the age of 19 years and OAL cannot accept any registrations for learners in this age group.

1.5 Progression

This qualification will support progression of learners to:

- Entry into external quality assurance roles in the learning and skills industry
- Increased responsibility in learning and skills management roles

1.6 Regulatory information

Regulated by:	Ofqual
Countries offered in:	England
Ofqual subject/sector areas:	13.2 Direct Learning Support
Qualification operational start date:	1st June 2018
Qualification type:	Occupational Qualification
Applicable age ranges (years):	19+

1.7 Qualification coverage

The qualification covers mandatory knowledge in understanding the principles and practices of externally assuring the quality of assessment. It also covers the mandatory skills in externally assuring the quality of assessment. This coverage is contained within two mandatory units of assessment to achieve the qualification.

1.8 Qualification support

This qualification is supported by a number of Independent Providers of post-16yrs training and education.

1.9 Further information

Further information is available from our website http://www.oawards.co.uk
or from customer services customerservice@oawards.co.uk.

Registered centres: The qualification handbook, which contains additional information about this qualification, and assessment documentation is available from our online portal.

Website: http://www.oawards.co.uk

You can also contact OAL directly at:

Occupational Awards Ltd, The Catalyst, Baird Lane, Heslington, York YO10 5GA

Tel: 01904 236 483

Email: customerservice@oawards.co.uk

1.10 Qualification achievement

This qualification is made up of two units of assessment that are mandatory. All units are allocated a credit value which provides an indication of the size of the units in terms of learning hours, 1 credit = 10 learning hours. All units also have assigned Guided Learning Hours (GLH), which indicate the average number of hours a learner may require guidance and support from teaching, learning and assessment professionals.

Learners must achieve all mandatory units to achieve the qualification at a pass grade. The units set out the things learners need to know and need to do in order to perform effectively in their role. These are described in Learning Outcomes in units of assessment. The Learning Outcomes are defined by Assessment Criteria and these criteria must be assessed successfully for a learner to achieve each unit.

Achievement of all mandatory units will mean the qualification has been completed, and will be subject to approval of a claim for certification, OAL will issue a certificate complete with the learner's name, the qualification title and the credits achieved. Where a learner has not achieved the full qualification and will not go on to do so, a Certificate of Unit Achievement can be issued for the units successfully completed.

Centres must ensure they understand all qualification requirements prior to the registration of learners and prior to carrying out assessment of learners. Assessment of learners must not take place prior to the registration date of the learner with OAL. Centres must retain copies of learner's assessment records for at least three years after certification. Registration and certification fees may be subject to change. Centres should be fully aware of registration and certification end dates to ensure learners are not disadvantaged.

1.11 Qualification structure

Qualification title: OAL Level 4 Award in External Quality Assurance of Assessment	
Qualification number (QN): 603/3258/X	Total Qualification Time (TQT) 120 hours
Total qualification credits 12	Guided Learning Hours (GLH) 75
All mandatory units must be successfully achieved to achieve the qualification	
Mandatory units of assessment:	

Number	Title	Type	Level	Credit	GLH
T/617/0630	Principles and practices of external quality assurance of assessment	U	4	6	45
A/617/0631	Externally assure the quality of assessment	S	4	6	30

Key to unit type

1. Skills (S) units are designed to assess learner performance in respect of the learner's applied skills and behaviours that demonstrate valid, consistent and reliable practice

2. Underpinning knowledge (U) units are designed to assess the learner's knowledge and understanding of detailed subject principles/scientific/technological knowledge

1.12 Qualification assessment

The qualification must be assessed using the following assessment methods:

- Portfolio of Evidence
- Practical Demonstration/Assignment

Learners are required to achieve all learning outcomes within units of assessment. Assessment of skills will involve observation of learner performance carrying out an external quality assurer's role in a work-based environment.

All assessment is subject to internal quality assurance within approved centres providing this qualification.

Externally quality assurance of assessment and internal quality assurance within approved centres is provided by OAL.

This qualification is not graded; achievement certificates for this Award are issued on the basis of awarding a pass only.

Assessment of units			
Number	Title	Assessment method	Assessment available at:
T/617/0630	Principles and practices of externally	Knowledge evidence	Centre devised

	assuring the quality of assessment		
A/617/0631	Externally assure the quality of assessment	Observation of learner performance	Centre devised