

Qualification title: OAL Level 4 Award in Internal Quality Assurance of Assessment Processes and Practice

Qualification number (QN): 601/6681/2

Qualification specification

1.1. Qualification purpose

This qualification is designed to develop and assess the competent performance of Internal Quality Assurers, so they have the necessary skills, knowledge and understanding to work effectively in the quality assurance of assessment of vocational qualifications.

On achievement of the qualification learners will have developed the competence to perform consistently and reliably, to meet the regulatory requirements of valid internal quality assurance of assessment in their work role.

1.2 Qualification Objective

Qualification objective is supporting a role in the workplace.

1.3 Who is this qualification for?

This qualification is designed primarily for Internal Quality Assurers (previously known as Internal Verifiers) who are involved in the quality assurance of vocational assessment processes and practice. They work in Awarding Organisation's approved centres often located within colleges, universities, learning providers or businesses.

1.4 Entry requirements

There are no formal entry requirements for learners selecting this qualification. However, the achievement of a level 3 qualification in assessment practice may be an advantage to some learners. Organisations providing training and assessment for Internal Quality Assurers must ensure that learners have the potential and opportunity to achieve the qualification successfully. This qualification is not approved for use by learners under the age of 19 years and OAL cannot accept any registrations for learners in this age group.

1.5 Progression

This qualification will support progression of learners to:

- Entry into internal quality assurance roles in the learning and skills industry
- Level 4 vocational qualifications in education and training
- Level 4 vocational qualifications in external quality assurance of assessment
- Increased responsibility in learning and skills management roles.

1.6 Regulatory information

Countries offered in:	England
Subject/sector areas	13.1 Teaching and lecturing
Qualification operational start date	1st August 2015
Applicable age ranges (years):	19+

1.7 Qualification coverage

The qualification covers mandatory knowledge in understanding the principles and practices of internally assuring the quality of assessment. It also covers the mandatory skills in internally quality assuring the quality of assessment. This coverage is contained within two mandatory units of assessment to achieve the qualification.

1.8 Qualification support

The mandatory section of this qualification was originally developed by Lifelong Learning UK to cover quality assurance of assessment and is mapped to the Learning and Development National Occupational Standards. This qualification has been developed by OAL in consultation with the following organisations:

- British Furniture Manufacturers
- British Woodworking Federation
- Didac
- Proskills UK

1.9 Further information

Further information is available from our website <http://www.oawards.co.uk> or from customer services customerservice@oawards.co.uk.

Registered centres: The qualification handbook, which contains additional information about this qualification, and assessment documentation is available from our online portal.

Website: <http://www.oawards.co.uk>

You can also contact OAL directly at:

Occupational Awards Ltd, The Catalyst, Baird Lane, Heslington, York YO10 5GA

Tel: 01904 236 483

Email: customerservice@oawards.co.uk

1.10 Qualification achievement

This qualification is an Award requiring the achievement of 12 credits, and is made up of two mandatory units of assessment. The units are allocated a credit value which provides an indication of the size of the unit in terms of learning hours, 1 credit = 10 learning hours. The units also have assigned Guided Learning Hours (GLH), which indicate the average number of hours a learner may require guidance and support from teaching, learning and assessment professionals to achieve the unit.

The units of assessment set out Learning Outcomes which describe what learners need to be able to do and understand. The Learning Outcomes are defined by Assessment Criteria which are used to assess competence, expressed as skills achieved and learned knowledge and understanding, to achieve the units. Achievement of the mandatory units will mean the qualification has been completed, and will be subject to approval of a claim for certification. OAL will issue a certificate complete with the learner's name, the qualification and unit titles and the credits achieved.

1.11 Qualification structure

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Qualification number (QN): 601/6681/2

Total Qualification Time (TQT) 120 hours

Total qualification credits 12

Guided Learning Hours (GLH) 90

This qualification consists of two mandatory units

Mandatory unit number	Title	Type	Level	Credit	GLH
T/601/5320	Understanding the principles and practices of internally assuring the quality of assessment	U	4	6	45
A/601/5321	Internally assure the quality of assessment	S	4	6	45

Key to unit type

1. Underpinning knowledge (U) units are designed to assess the learner's knowledge and understanding of detailed subject principles/scientific/technological knowledge
2. Skills (S) units are designed to assess learner performance in respect of the learner's applied skills that demonstrate valid, consistent and reliable practice.

1.12 Assessment

The qualification must be assessed using the following assessment method:

- portfolio of evidence

Learners are required to achieve all learning outcomes within units of assessment. Assessment will involve observation of learner performance carrying out the internal quality assurer's role. All assessment is subject to internal quality assurance within approved centres providing this qualification.

Externally quality assurance of assessment and internal quality assurance within approved centres is provided by OAL. This qualification is not graded; achievement certificates for this Award are issued on the basis of awarding a pass only.