

## **Qualification title: Level 1 Diploma in Furniture Occupations**

**Qualification number (QN): 601/7336/1**

### **Qualification Specification**

#### **Qualification purpose**

The OAL Level 1 Diploma in Furniture Occupations is designed to provide learners to an introduction of the furniture furnishings and wood machining industry for those with no experience. It will enable learners to develop knowledge and skills in furniture occupations, as well as transferable knowledge and skills such as introduction to health and safety, work skills, rights and responsibility in the workplace.

#### **Qualification coverage**

This qualification has six mandatory units covering introduction to health and safety, rights and responsibilities in the workplace, personal work skills, handling and storing materials/components, tools and equipment in furniture making and furnishings and materials in furniture making and furnishings.

There is a wide range of optional units, covering areas of furniture occupations such as upholstery, soft furnishing, furniture making by hand, preparation, finishing methods and technical drawings; as well as a wide range of optional units that cover areas such as customer awareness, communication, time management, team working dealing with problems etc.

#### **Qualification Objective**

Qualification objective: preparing learners for employment.

#### **Who is this qualification for?**

This qualification has been designed to provide a route for younger people to enter the industry and provide them with the skills, knowledge and experience which employers are seeking to recruit and retain.

#### **Entry requirements**

There are no formal entry requirements for learners selecting this qualification. However, organisations providing training and assessment must ensure that learners have the potential and opportunity to achieve the qualification successfully.

## Progression

This qualification will support progression of learners to:

- Furniture Manufacturer apprenticeship
- Furniture Making Operative apprenticeship
- Further Qualifications in the furniture sector
- Employment opportunities in the sector

### 1.4 Regulatory information

Regulated by	Ofqual
Countries offered in:	England
Ofqual subject/sector areas:	4.2 Manufacturing Technologies
Applicable age ranges (years):	Pre-16, 16-18, 19+
Qualification operational start date:	1st September 2015
Operational end date:	31/07/2026
Certification end date:	31/07/2028

### 1.9 Assessment methods

The qualification must be assessed using the following assessment methods:

- Portfolio of evidence

The portfolio of evidence is internally set and marked and externally quality assured by OAL. A portfolio mapping document is available for approved centres to download from the OAL portal.

Learners are required to achieve all learning outcomes and assessment criteria within the relevant twelve units of assessment, and all assessment criteria must be assessed and achieved.

Knowledge outcomes must be assessed using methods that meet the needs of learners; this may include responses to oral or written questioning or the use of assignments or tests.

All assessments are subject to internal quality assurance within approved centres providing this qualification. External quality assurance of assessment within approved centres is provided by OAL.

## Grading

This qualification is not graded, successful learners will achieve a pass.

## Qualification structure

Qualification title: OAL Level 1 Diploma in Furniture Occupations					
Qualification number (QN): 601/7336/1		Total Qualification Time (TQT) 713 hours			
Total qualification credits 71		Guided Learning Hours (GLH) 462			
Learners must achieve a total of 71 credits to achieve this qualification. They must achieve the six mandatory units consisting of 35 credits; a minimum of 3 units gaining at least 30 credits from optional group A and a minimum of 3 units gaining at least 6 credits from optional group B.					
Number	Title	Type	Level	Credit	GLH
Mandatory Units					
K/507/7304	Introduction to Health and Safety	K	Entry 3	8	60
Y/507/7301	Handling and Storing Materials/Components	C	1	8	60
J/507/7309	Materials in furniture making and furnishings	C	1	6	26
J/507/7312	Personal Work Skills	C	1	6	40
H/507/7298	Rights and responsibilities in the workplace	K	1	3	12
R/507/7328	Tools and equipment in furniture making and furnishings	K	1	4	25
Optional Group A					
Number	Title	Type	Level	Credit	GLH
K/507/7299	Finishing methods in upholstery and soft furnishings	C	1	12	78
R/507/7300	Furniture making by hand	C	1	13	90
R/507/7314	Preparation and finishing methods in furniture making	C	1	9	60
A/507/7324	Technical drawings and workshop geometry	C	2	11	86
L/507/7330	Upholstery and soft furnishings methods	C	1	10	70
Optional Group B					
L/507/7294	Business and customer awareness	C	1	2	7
J/507/7293	Applying for a job	S	1	2	10
M/507/7319	Candidate project	S	1	3	20
R/507/7295	Career Planning and making applications	C	1	4	24
Y/507/7296	Communicating with others at work	C	1	2	8

H/507/7317	Dealing with problems	C	1	2	10
D/507/7297	Developing self	S	1	3	20
J/507/7326	Developing time management skills	C	1	2	8
T/507/7306	Effective skills, qualities and attitudes for learning and work	C	1	3	14
H/507/7303	Interview skills	S	1	2	10
F/507/7308	Maintaining work standards	C	1	4	24
Y/507/7332	Practical fundamentals of ICT	C	1	5	25
Y/507/7315	Preparing for work	C	1	3	20
K/507/7321	Team working	C	1	3	16
R/507/7331	Work-based Experience	S	1	3	15

#### Key to unit type

1. Competence (C) units are designed to assess learner performance in respect of the learner's applied skills and knowledge in the workplace when carrying out operational tasks required by their role
2. Knowledge (K) units are designed to assess the learners' knowledge and understanding of related subject content, procedures, application of process or workplace practice
3. Skills (S) units are designed to assess learner performance in respect of the learner's applied skills that demonstrate valid, consistent and reliable practice

### 1.5 Qualification support

This qualification has been designed and developed by OAL with the support and in consultation with the following organisations:

- British Furniture Manufacturers,
- British Contract Furniture Association,
- FIRA,
- The Furniture Makers and
- National Bed Federation.

### 1.6 Further information

Further information is available from our website: <http://www.oawards.co.uk>  
or from customer services: [customerservice@oawards.co.uk](mailto:customerservice@oawards.co.uk).

**Registered centres:** The qualification handbook, which contains additional information about this qualification, and assessment documentation is available from our online portal.

Website: <http://www.oawards.co.uk>

You can also contact OAL directly at:

Occupational Awards Ltd, Innovation Centre, Innovation Way, York YO10 5DG

Tel: 01904 236 483

Email: [customerservice@oawards.co.uk](mailto:customerservice@oawards.co.uk)

## Qualification achievement

Learners must achieve a total of 71 credits to achieve this qualification. They must achieve the six mandatory units consisting of 35 credits; a minimum of 3 units gaining at least 30 credits from optional group A and a minimum of 3 units gaining at least 6 credits from optional group B. The minimum Guided Learning Hours is 462.

All units are allocated a credit value which provides an indication of the size of the units in terms of total qualification time (TQT), 1 credit = 10 TQT.

All units have been assigned total qualification time (TQT) and guided learning hours (GLH):

- GLH is the average estimated time that a learner will spend under the direct supervision of the tutor /trainer and includes invigilated and practical assessments
- TQT is the average time a learner will spend carrying out unsupervised leaning activities such as assignments, course work etc. **PLUS** the GLH

The units set out what learners need to know and understand or be able to do and these are described in learning outcomes in units of assessment. The learning outcomes are defined by assessment criteria and these criteria must be assessed successfully for a learner to achieve each unit.

Achievement of the required credits from the twelve units will mean the qualification has been completed and will be subject to approval of a claim for certification. OAL will issue a certificate complete with the learner's name, the qualification title, the credits achieved, and the grade awarded.

Centres must ensure they understand all qualification requirements prior to the registration of learners and to carrying out assessment. Assessment of learners must not take place before the registration of the learner with OAL.

Centres must retain copies of learner assessment records for at least three years after

certification. Registration and certification fees may be subject to change and centres should be fully aware of registration and certification end dates to ensure learners are not disadvantaged.