

Qualification title: OAL Level 3 Award in Training Using Systematic Instruction

Qualification number (QN): 610/5142/1

Qualification Specification

Qualification purpose

The OAL Level 3 Award in Training Using Systematic Instruction aims to introduce the learner, who is working in the supported employment sector as a job coach, to the skills, knowledge, and understanding of systematic instruction in the workplace.

Systematic instruction is essentially a training methodology that aims to train people in marketable skills in integrated settings. Using a training system that is designed to enable people to learn, flourish, and be included, where traditional methods are not supporting learning.

This qualification covers the principles, training strategies, techniques, and tools of systematic instruction, as well as preparing, planning, and delivering training using systematic instruction in the workplace for a core routine, an episodic routine, and a job-related routine using systematic instruction.

Definition of workplace: This is the workplace of the individual who is in receipt of systematic instruction to learn to complete a task or tasks in their own workplace. It includes voluntary work, work experience, work placements, and supported internships and does not have to be paid employment.

Qualification coverage

The OAL Level 3 Award in Training Using Systematic Instruction covers the principles, training strategies, techniques, and tools of systematic instruction, as well as preparing, planning, and delivering training using systematic instruction in the workplace for a core routine, an episodic routine, and a job-related routine using systematic instruction.

The OAL Level 3 Award in Training Using Systematic Instruction has been mapped to the Supported Employment National Occupational Standards (NOS), mapping in the Qualification Handbook.

Qualification Objective

Qualification objective: supporting a role in the workplace.

Who is this qualification for?

This qualification is for learners working in the supported employment sector as job coaches or for whom job coaching is one of their roles, who want to learn the knowledge, understanding, and skills of systematic instruction to support individuals to carry out tasks in the workplace using systematic instruction.

Entry requirements

There are no formal entry requirements for learners selecting this qualification.

However, learners must:

- Work in the supported employment sector as job coaches or have job coaching as one of their roles.
- Have access to a relevant workplace in order to meet the assessment requirements of Unit 3.
- Have relevant experience in the supported employment sector as a job coach and relevant continuous professional development (CPD).

Centres must ensure that learners have the potential and opportunity to achieve the qualification successfully and be able to work at level 3.

This qualification is not approved for use by learners under the age of 19 years, and OAL cannot accept any registrations for learners below this age group.

Progression

This qualification will support the progression of learners to:

- Increased responsibility or promotion at work.

Progression to other qualifications in the sector, such as:

- OAL Level 3 Award in Assessing Vocational Achievement,
- OAL Level 3 Certificate in Learning and Development
- Supported employment qualifications, etc.

Regulatory information

Regulated by:	Ofqual
Countries offered in:	England
Ofqual subject/sector areas:	13.1 Teaching and lecturing
Qualification operational start date:	08/01/2025
Applicable age ranges (years):	19+

Assessment methods

This qualification is assessed using the following assessment methods:

- Portfolio of evidence
- Practical demonstration/assignment

The portfolio is internally set and marked and externally quality assured by OAL. A portfolio mapping document is available for approved centres to download from the OAL portal. It may consist of various types of assessment evidence, including work-based projects, observation of learner performance, question and answer, written records, assignments, projects, etc.

The practical demonstration/assignment for unit 3, which consists of the learner preparing, planning, and delivering training using systematic instruction.

The following are the assessment criteria where the learner must be observed by the assessor delivering training using systematic instruction:

- AC 2.2 This must take place in the “classroom” in the presence of the tutor and any other learners.
- AC 4.4, 5.4, and 6.4 These must take place in the workplace and have to be observed by the assessor.

Note: The observations may be recorded for evidence purposes; however, this is not mandatory, as permissions from other individuals to record may not be obtainable.

Sample forms for the following activities in unit 3 are also available to download from the OAL portal:

Form

Data Collection Form - LO2, 3, 4, 5, and 6.

Job Analysis Form - LO3

Task Analysis Form – LO4

Natural Inventory Form LO5

Learners are required to achieve all learning outcomes and assessment criteria within the relevant five units of assessment, and all assessment criteria must be assessed and achieved.

Knowledge outcomes must be assessed using methods that meet the needs of learners; this may include responses to oral or written questioning or the use of assignments or tests.

All assessments are subject to internal quality assurance within approved centres providing this qualification. External quality assurance of assessment within approved centres is provided by OAL.

Grading

This qualification is not graded; successful learners will achieve a pass.

Qualification Structure

Qualification Title: OAL Level 3 Award in Training Using Systematic Instruction						
Qualification Number (QN): 610/5142/1			Total Qualification Time (TQT): 106			
Total Qualification Credits: 11			Guided Learning Hours (GLH): 32			
Learners must complete all three units to achieve this qualification.						
	Unit number	Title	Level	GLH	TQT	Credit
1	A/651/4335	Principles of Systematic Instruction	3	7	25	3
2	D/651/4336	Training Strategies, Techniques and Tools for Systematic Instruction.	3	10	31	3
3	F/651/4337	Delivering Training Using Systematic Instruction	3	15	50	5

Qualification support

This qualification is supported by a number of further educational colleges and independent providers (ITPs) of post-16 years training and education including British Association for Supported Employment & Inclusive Trading CIC.

Further information

Further information is available from our website: <http://www.oawards.co.uk>
or from customer services: customerservice@oawards.co.uk.

Registered centres: The qualification handbook, which contains additional information about this qualification, and assessment documentation is available from our online portal.

Website: <http://www.oawards.co.uk>

You can also contact OAL directly at:

Occupational Awards Ltd, Innovation Centre, Innovation Way, York YO10 5DG

Tel: 01904 236 483

Email: customerservice@oawards.co.uk

Qualification achievement

To achieve this qualification, learners must achieve a total of three units of assessment.

All units are allocated a credit value, which provides an indication of the size of the units in terms of total qualification time (TQT), 1 credit = 10 TQT.

All units have been assigned total qualification time (TQT) and guided learning hours (GLH):

- GLH is the average estimated time that a learner will spend under the direct supervision of the tutor /trainer and includes invigilated and practical assessments
- TQT is the average time a learner will spend carrying out unsupervised learning activities such as assignments, coursework, etc. PLUS, the GLH

The units set out what learners need to know and understand or be able to do, and these are described in learning outcomes in units of assessment. The learning outcomes are defined by assessment criteria, and these criteria must be assessed successfully for a learner to achieve each unit.

Achievement of the required three units will mean the qualification has been completed and will be subject to approval of a claim for certification. OAL will issue a certificate complete with the learner's name, the qualification title, and the credits achieved.

Centres must ensure they understand all qualification requirements prior to the registration of learners and to carrying out assessment. Assessment of learners must not take place before the registration of the learner with OAL.

Centres must retain copies of learner assessment records for at least three years after certification. Registration and certification fees may be subject to change, and centres should be fully aware of registration and certification end dates to ensure learners are not disadvantaged.